

**MFY REGIONAL FESTIVAL SERIES 2023**

**Travel Subsidy Application Form**

**TRAVEL SUBSIDY POLICY**

Updated December 2022

MFY can provide financial assistance to support travel costs for groups to participate in our season. The financial assistance offered by Music for Youth is prioritised based on need, which needs to be evidenced, in line with the criteria below, at application stage.

The aim of this policy is to address financial barriers for participating groups who would not otherwise be able to take part in an event run by Music for Youth. This policy prioritises financial support, based on evidence of need, to groups that experience challenging circumstances e.g. groups from areas where suitable and affordable transportation is difficult to source.

**CRITERIA**

Any group can apply for a Travel Subsidy. However, not all those that apply will be granted a subsidy and priority will be given to groups that fall into one or more of the following categories:

## **School Groups**

* Schools where 50% or more pupils are in receipt of free school meals.
* Schools achieving less than 40% A-C grades at GCSE.
* Primary schools achieving 10% below the LEA target for English and Maths at KS2.
* Schools that have not taken part in the MFY season before.
* Schools that reside in hard-to-reach areas or rural isolation.

### **Other Groups**

* Young people at risk from exclusion.
* Those in care or about to leave care.
* Those from low-income families.
* People with physical or educational special needs.
* Young people who are underachieving.
* Groups that have not taken part in the MFY season before.
* Young person led groups.
* Groups that come from hard-to-reach areas or rural isolation.

If you can demonstrate that your school/group is eligible as per the criteria above, Music For Youth may be able to award up to 30% of travel costs.

**APPLICATION PROCESS**

**Pre-event**

1. Once you receive an invitation to perform in an MFY event you need to complete the travel subsidy application form for the event (see below).
2. Please evidence the need for financial assistance referencing the criteria outlined on the Travel Subsidy Policy and submit to your Day Producer no later than Thursday 6 July 2023 at 12noon.
3. Please tell us what type of school or group you are, from the list below:
   1. School type as per [Government guidelines](https://www.gov.uk/types-of-school): Community School / Foundation or Voluntary School / Academy School / Grammar School / Special School / Faith School / Free School / City Technology College / State Boarding School / Private or Independent School / Home Educated
   2. Group type: Music Hub or Service / Community / Independent / Student Led / Other
4. Provide an estimate for the travel costs, including a breakdown of how you came to this figure

Music for Youth will make a decision on all applications by Friday 27 July and will inform all applicants via email.

**Post-event**

1. Please send an email to [programmes@mfy.org.uk](mailto:programmes@mfy.org.uk) attaching your receipts/invoice as evidence of the costs of travel no later than Friday 21 July 2023. Applications will not be eligible without submission of receipts.
   1. The email must include the group leaders name, email address and the name of the group as it appears in your account.

**ASSESSMENT OF APPLICATION**

* All applications will be assessed against the criteria outlined in the Travel Subsidy Policy, and the funding available. Please use the criteria provided to evidence need for this support.
* We aim to offer applicants up to 30% of costs but please note that funds are limited, and it may not always be possible to offer all applicants a subsidy, nor the maximum of 30%.

**CONTACT**

If you have any queries, please email: [programmes@mfy.org.uk](mailto:programmes@mfy.org.uk)

**TRAVEL SUBSIDY - APPLICATION FORM - MFY NATIONAL FESTIVAL 2023**

**Group Name:**

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**Group Leader Name & Contact:**

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**What is the estimated cost of getting to and from the event?***(Please note you will need to supply receipts/invoice to prove actual cost after attending the event)*

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**Is this the group’s first time…**

*Please highlight*

a) taking part in a Music for Youth National Festival - YES / NO

b) applying for the Travel Subsidy scheme - YES / NO

**Please evidence your need for this grant referencing the criteria from the travel subsidy policy:**

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**What type of school or group do you identify as, as per the list below:***Please circle or highlight*

1. School type: Community School / Foundation or Voluntary School / Academy School / Grammar School / Special School / Faith School / Free School / City Technology College / State Boarding School / Private or Independent School / Home Educated
2. Group type: Music Hub or Service / Community / Independent / Student Led / Other

Bank details for BACS payment (account name, number and sort code):

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Please send all completed forms to [programmes@mfy.org.uk](mailto:programmes@mfy.org.uk)