



Regional Festival Participants' Health and Safety Information

It is very important that all young people attending the Regional Festival Series are safe for the duration of their trip.

We therefore ask that you read the following in preparation for your trip.

Responsibilities of Group Leaders

The children and young people who participate in Regional Festivals are the sole responsibility of those adults designated as Group Leaders or adult helpers (aged 18 and over). Group Leaders are required to confirm this responsibility online. If you are unsure of what these responsibilities are and what procedures should be undertaken for this event, please contact your Local Education Authority.

Music for Youth has a risk assessment for the Regional Festival Series which can be found via your Final Information document.

If it is necessary for a child to arrive separately from the group at an event, they must be accompanied by an adult (e.g. parent/guardian) until they are united with the main group. Music for Youth cannot be responsible for children who arrive at an event unaccompanied or are dropped off by parents and are subsequently unaccompanied in the venue because no adult group leader is present.

Children aged 16 or under

If you are attending a Regional Festival during school time it is important that permission for all students to be out of school is given by the Head Teacher of the school(s).

You should also make sure you are complying with the requirements of your Local Education Welfare Service (most local authorities will need 21 days notice).

Safeguarding and Child Protection Policy

It's vital that you read and understand Music for Youth's Safeguarding and Child Protection Policy [click here](#) to view the policy and make sure that any parents/helpers/carers are informed of this policy.

Recorded Media Consent

Music for Youth will promote its activity through recorded media taken from its events. This material will contain images of children that have participated in Music for Youth events.

The interests and the welfare of children taking part in Music for Youth activities is paramount and therefore Music for Youth has put in place various safeguarding procedures. These safeguards will help to ensure that all necessary steps are taken to protect children and young people from the inappropriate use of their images in resources, media publications, on the internet and elsewhere.

Music for Youth will seek permission from parents/guardians of children via the designated responsible adult Group Leaders to televise, record or photograph the performance(s) of all children performing with a group by the use of any medium during the Music for Youth Programme of events.

Our recorded media consent form is available online via the Regional Festival Participants page, detailing Music for Youth's recorded media safeguarding policy. Please ensure you read it and also pass it on the

parents/carers. Please ensure you either accept or refuse the terms prior to the Festival day. We need to have registered receipt of this form before you can perform at a Regional Festival.

First Aid

Please be aware that Music for Youth will not make any first aid provision at the Regional Festivals. You should take this into account when organising responsible adult/staff chaperones to accompany your group and when risk assessing the trip.

Security

There will not necessarily be security staff at your Regional Festival. We advise you to never leave any valuables unattended, warm up rooms are not continually supervised by the Local Organiser team and wherever possible do not bring valuables at all.

Please remember that many of our venues, including warm up areas, are open to the public or staff/students of the venue.

It is important that any equipment, including coats and bags, are not left obstructing any entrance/exit doors, especially fire exits as this could cause a fire hazard. Please keep instruments with you at all times and ensure they do not block gangways/stairs.

Fire/Evacuation

Please familiarise yourself with the venue's fire evacuation procedure on arrival at the Regional Festival.

Special Effects

Please do not bring special effects such as pyrotechnics and naked flames as it is not possible to risk assess for these in advance.

Electrical & Heavy Equipment

Any electrical equipment you bring must have been subject to a current portable appliance testing (PAT) regime and be suitably marked as such.

Please bring enough staff to lift heavy instruments safely and ensure they are properly transported.

On Stage

Please be aware that there may be cables and equipment onstage and ensure that your performers move around this area with care and do not run. Your group is responsible for your equipment on the day.

Vehicle Movement

There will not be any event staff co-ordinating vehicle movement outside the venues, so please take the utmost care when arriving at and departing from the Festival.

Refreshments

Not all venues will have facilities to buy refreshments, please check information for your Festival and take this into account when organising your trip.